eRA Commons Access

Send completed forms to your department's assigned Grants Associate.

Full Name:

JHED ID:

JHU Email Address:

Please choose the role(s) required for your ID:

Administrative Official (AO): Reviews grant applications for accuracy after the SO submits final applications to the NIH. AO is able to view status and award information for grants.

Assistant (ASST): Delegated access by a PI to his/her account to assist with data entry and completion of RPPR.

Graduate Student: An individual who is in a graduate program and is participating in an NIH-funded project for at least one person month. A Graduate role has no privileges. It is used for reporting purposes only.

Post-Doc: The Post-Doc role has no rights to view or change anything within Commons. A Post-Doc role is used for tracking purposes only.

Principal Investigator (PI): The role of the PI within the eRA Commons portal is to complete the grant administration process or to delegate this responsibility to another individual. A PI may only access information pertaining to the grant(s) on which he/she is the designated PI.

Sponsor: A sponsor supervises the research training experience of individual fellows supported by fellowship awards in the xTrain module.

Trainee: Able to view his/her own PDF-formatted Appointments/Amendments/Terminations and their routing history. Able to update and route his/her own Appointments/ Amendments/ Terminations.

Undergraduate Student: An individual who is in an undergraduate program and is participating in an NIH-funded project for at least one person month. An Undergraduate role has no privileges. It is used for reporting purposes only.